

7.4 Disqualification: No person,-

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the operation of this rule.

8. Pattern and syllabus of examination :

8.1 This Recruitment examination shall be conducted as per the Syllabus and Pattern of Examinations prescribed by the Department of Posts, New Delhi Memo No. 17-08/2018-SPB-I dated 10.05.2019 and amended from time to time.

8.2 Pattern and syllabus of examination will be the same for both the examinations for the post of (A) Postman/Mail Guard and (B) Multi Tasking Staff. However, the level of examination for Postman/Mail Guard will be 12th standard and for Multi Tasking Staff will be 10th Standard. **Separate online examinations will be conducted on different dates for recruitment to the posts of Postman/Mail Guard and Multi Tasking Staff.**

8.3 Pattern of Examination

Sr. No.	Description	Paper I	Paper II (Local Language Test)	Paper III (Data Entry Skill Test)
1	Competitive or Qualifying	Competitive-Online <u>Computer Based Test</u>	Qualifying- (Combination of <u>Computer Based Test</u> for Multiple Choice Questions and Pen-Paper for descriptive part)	Qualifying-Online <u>Computer Based Test</u>
2	Type of question	Multiple choice questions	As per prescribed Syllabus given below (Multiple choice questions + Subjective)	On computer

3	Number of questions	As per Syllabus	As per Syllabus			
4	Maximum Marks	100	60	40		
5	Duration	90 Minutes	45 Minutes	20 Minutes		
6	Language of question Paper	English, Hindi and respective local language	English to Local Language and vice versa	English		
7	Language of Answer Paper	Not Applicable as Multiple Choice Questions	As per question Paper	English		
8	Minimum qualifying marks (Subject to reservation policy of Government)	SC/ST	33%	Same as in Paper-I	SC/ST	65%
		OBC	37%		OBC	70%
		UR	40%		UR	75%
		EWS	37%		EWS	70%
		PwD	33%		PwD*	65%

Note: For PwD candidate with Benchmark Disabilities who wish to seek exemption from appearing in Data Entry Skill Test viz. Paper- III shall have to produce prescribed Medical Certificate issued by the Competent Medical Authority in Annexure – V.

8.4 Syllabus

Paper I – (90 Minutes) (Maximum Marks – 100)

A. General Awareness / Knowledge Topics to be covered (4 to 8 questions from each topic) a) Indian Geography b) Civics c) General Knowledge d) Indian Culture and Freedom struggle e) Ethics and Moral study	30 questions
B. Basic Arithmetic Topics to be covered (4 to 8 questions from each topic) a) BODMAS (Brackets, orders, division, multiplication, addition, subtraction) b) Percentage	40 Questions

c) Profit and loss d) Simple interest/Compound interest e) Average f) Time and Work g) Time and Distance h) Unitary Method	
C. Reasoning and Analytical Ability (Both verbal and non-verbal types) (Non verbal/Pictorial reasoning and analytical ability testing is preferred as Question Paper has to be bilingual)	30 questions

Paper II – (45 Minutes) (Maximum Marks – 60)

Translation of words from English to local language (Multiple Choice Question)	15 Questions of 1 mark each
Translation of words from local language to English (Multiple Choice Question)	15 Questions of 1 mark each
Letter writing in local language in 80 to 100 words (1 question to be attempted out of 3 options)	15 Marks
Paragraph / short essay in local language in 80 to 100 words (1 question to be attempted out of 3 options)	15 Marks

Paper III – (20 Minutes) – (Maximum Marks – 40)

Skill Test of data entry for 20 minutes on computer [Data entry of 2000 key depressions (\pm 5%)]	40 Marks
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Note: Paper – I shall be conducted for the post of (A) Postman-Mail Guard and (B) Multi Tasking Staff separately on different dates for all eligible candidates. Both Paper- II and Paper- III shall be conducted for the post of (A) Postman-Mail Guard and (B) Multi Tasking Staff separately on different dates only for the shortlisted candidates. There will be a minimum time gap of one hour between Paper- II and Paper – III.

9. Process of Certification and Format of Certificates :

9.1 The application registered online will be treated as Provisional and the selection/appointment is subject to verification of respective Original Certificates/Documents by the Department.