

**NAVODAYA VIDYALAYA SAMITI**  
**Ministry of Education**  
**(Department of School Education & Literacy)**  
**(Govt. of India)**  
**(Regional Office)**  
**Bay No. 26-27, SECTOR 31-A,**  
**CHANDIGARH - 160030**

**NOTICE FOR EMPANELMENT/ENGAGEMENT OF SERVICES OF TEACHERS/FCSA ON  
CONTRACT BASIS**

Jawahar Navodaya Vidyalayas (residential co-educational school system under Navodaya Vidyalaya Samiti, Ministry of Education, Department of School Education & Literacy, Govt. of India), organize for empanelment and engagement of services of teachers (PGTs/TGTs/Misc. Categories of teachers and Vocational subject teachers) & FCSA, purely on contract basis for the academic session 2021-2022 in Jawahar Navodaya Vidyalayas of **Punjab, Himachal Pradesh, Jammu & Kashmir (U.T.), Ladakh (U.T.) and Chandigarh (U.T.)**.

Application are invited through online mode only (no other mode will be entertained), whose link is placed on the website of Navodaya Vidyalaya Samiti, Regional Office, Chandigarh i.e. <https://navodaya.gov.in/nvs/ro/Chandigarh/en/home/index.html> . JNVs being residential in nature, makes it mandatory for teachers to reside in the Vidyalaya campus to attend residential school duties besides their routine duties. Boarding and Lodging would be provided as available at the JNV.

The detailed guidelines for engagement of services of teachers/FCSA on contract basis for various posts for the session 2021-22 as applicable are available on RO website as stated above. Only the shortlisted candidates (as per criteria fixed by Samiti) will be informed for virtual interview on their registered E-mail address.

The last date for filling the application is **11.07.2021**

**Sd/-**  
**DEPUTY COMMISSIONER**

# Guidelines for engagement of teachers on contract basis for the year

2021-22

## Scheme of Engagement

Panel of teachers of different categories will be formed based on candidates essential academic qualifications, higher qualification in the relevant field, achievements/award, work experience in relevant subject in recognized schools and personal interaction.

## Qualification

Sl. No.	Post	Educational Qualification	
		Essential	Desirable
1	PGTs	(a) Master Degree from a recognized University with at least 50% marks in aggregate in the relevant subject. (b). B.Ed. Degree. (c) Proficiency in teaching in Hindi and English medium.  Note: B. Ed degree is not required for the candidates who have undergone four years integrated degree course of Regional College of Education of NCERT or other NCTE recognized institution.	(a) Teaching experience in similar capacity in a recognized school. (b) Experience of working in a residential school. (c) Knowledge of Computer application. (d) Knowledge of regional languages

ELIGIBILITY CRITERIA FOR (Vocational Subject Teacher)	
(Vocational Subject Tr.) (Food Production & Beverages)	Degree/3 Years Diploma in Hotel Management with 60% marks in degree/diploma in Hotel Management.
(Vocational Subject Tr.) (Financial Marketing & Management)	<b>a. Essential</b> M.Com/MBA/ MA (Economics)/ Master of Financial Control/ Master of Financial Services or equivalent for Accounting for Business. <b>OR</b> Bachelor degree from recognized University / Institutes with NSEs Certification in Financial Markets (NCFM) having passed 3 modules with minimum 60% in 1. Financial Markets (Beginners' Module) 2. Capital Market Dealers Module 3. Derivative Markets Dealers Module <b>OR</b> Bachelor degree in Computer Science / Application from recognized University / Institutes with minimum two years experience of working in all the module of MS-Office (Word, Excel, Power Point, Outlook) <b>b. Desirable</b> i) Having Experience of Accounting software.
PGT BioTechnology (Anticipated)	<b>Essential- M.sc (Bio technology or biochemistry or Genetics or Microbiology or life science). (Condition of B.Ed is not required).</b> <b>Desirable- B.Ed</b>

2.	TGTs	<p>A) Four years integrated degree course of Regional College of Education of NCERT or other NCTE recognized institution with at least 50% marks in the concerned subject as well as in the aggregate Or 50% or above marks in PG in the concerned subject from recognized Institutions. Or Bachelors Honors Degree with at least 50% marks in concerned subject/combination of subjects and also in aggregate. Candidate should have studied requisite subject(s) for at least 2 years in the 03 years degree course Or Bachelor's Degree from a recognized university with at least 50% marks in the concerned subject/combination of subjects and also in aggregate. The candidate should have studied the requisite subjects in all three years of degree course.</p> <p>(B) Passed the Central Teacher Eligibility Test (CTET), conducted by CBSE in accordance with the Guidelines framed by the NCTE, for the purpose.</p> <p>(C) B.Ed. Degree.</p> <p>(D) Competence to teach through English &amp; Hindi</p> <p>Note 1: B. Ed degree is not required for the candidates who have undergone four years integrated degree course of Regional College of Education of NCERT or other NCTE recognized institution.</p> <p>Note 2: Ex-NVS/Superannuated Govt. School Teacher/ dependents of NVS employees who died in harness, seeking appointment on compassionate ground (in waiting for regular appointment) are exempted from having CTET qualification</p>	<p>(a) Teaching experience in similar capacity in a recognized school.</p> <p>(b) Experience of working in a residential school.</p> <p>(c) Knowledge of Computer application.</p> <p>(d) Knowledge of regional languages</p>
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**Post wise elective subjects and Languages in the combination of subjects are as under :**

a) **For TGT (Hindi) :** Hindi as a subject in all the three years of Degree course.

b) **For TGT(English):** English as a subject in all the three years of Degree course.

c) **For TGT (Maths) -**

(i) Bachelor Degree in Maths along with Physics and any one of the following subjects: Chemistry, Electronics, Computer Science, Statistics.

(ii) In case of such Universities which provide for only two subjects out of the six as mentioned above in the final year of graduation, the candidate should have studied Maths and Physics in the final year of examination and three subjects, viz, Maths, Physics and Chemistry / Electronics / Computer Science / Statistics in the first and second years of graduation.

(iii) Candidates who have passed B.Sc. degree with Honours in Maths subject would be considered eligible only if they have studied Physics and Chemistry / Electronics / Computer Science / Statistics in first and second year of the course. Candidates with B.Sc. (Hons.) in Physics or Chemistry are not eligible for the post of TGT (Maths).

d) **For TGT (Science)-** Botany, Zoology and Chemistry.

(i) The candidate should have studied Botany, Zoology and Chemistry during all the three years of study in graduation.

- (ii) In case of such Universities which provide for only two subjects in the final year of graduation, the candidates should have studied any of the two subjects out of Botany, Zoology and Chemistry in the final year of examination and all the three subjects, viz. Botany, Zoology and Chemistry in the first and second years of graduation.
- (iii) In case of Honours Degree in any of the above mentioned three subjects, the candidate must have studied other two subjects in the first and second year of the course.

**e) For TGT (Social Studies): .**

- (i) The candidate should have studied any of the two subjects out of the following subject combinations at graduation level:
  - (a) History with Geography/ Economics/ Political Science OR
  - (b) Geography with History/ Economics/ Political Science (in other words candidates should have studied any two subjects out of History, Geography, Economics and Political Science, in which one must be either History or Geography)
- (ii) History/Geography as above, should have been studied for all three years in the Graduation.
- (iii) In case of Honours Degree in History the candidate should have studied Geography/ Economics/ Political Science in 1st and 2nd years. Similarly in case of Honours degree in Geography, the candidate should have studied History/ Economics/ Political Science in 1st and 2nd year. Candidates with B.A.(Honours) in Economics or Political Science are not eligible for the post of TGT (S.St.)

		f) <b>TGT (III Language)</b> : Concerned Regional Language as a subject/elective subject in all the three years of Degree course.	
3.	Art Teachers	a) Degree in Fine Arts/Crafts from a recognized University. (b) Proficiency to teach through English & Hindi	Desirable Qualifications : (i) Knowledge of regional languages. (iii) Experience of working in a residential school. (iv) Teaching experience in similar capacity in a recognized school (v) Knowledge of computer application (vi) Achievements at State/National level competitions.
4.	Physical Education Teacher (Male & Female)	(a) Bachelor's degree in Physical Education B.P.Ed. from a recognized University. (b) Proficiency to teach through English and Hindi	i) Working experience in similar capacity in a recognized school. ii) Knowledge of Regional languages. iii) M.P.Ed / M.Sc, (Sports coaching) from from LNCPE, LNIPE, NSU or any National or State University. iv) Achievements at State/National/International level competitions.
5.	Music Teachers	(i) Bachelor degree in music from a recognized university. (ii) Proficiency to teach through English and Hindi.	(i) Knowledge of regional languages (ii) Experience of working in a residential school. (iii) Teaching experience in similar capacity in a recognized school. (iv) Knowledge of computer application (v) Achievements at State/National level competitions.
6.	Librarian	1. University degree in Library Science from a recognized institution 2. Working knowledge of English and Hindi	(i) Experience of working in a residential school (ii) Teaching experience in similar capacity in a recognized school. (iii) Knowledge of regional languages (iv) Knowledge of computer application

TGT	<u>SUBJECTS</u>	Essential Qualifications		
		1	2	3
Marathi	i) Candidates should have studied the subject English as an elective subject ii) Candidates must have studied the subject for all the three year in graduation. iii) Candidate should also have secured 50% marks in aggregate individually in the subjects during all the years of study. iv) Candidate should have secured at least 50% marks in aggregate in the graduation degree also.	4 yrs Integrated Degree Course from R.C.E. of NCERT in concerned subject with at least 50% marks in aggregate. <b>OR</b> Bachelor's Degree in concerned subjects from Recognized Univ. with at least 50% marks in aggregate.	B.Ed or Equivalent qualification from Recognized Univ.  Desirable qualification a) Experience of the working in residential school. b) Knowledge of computer operation	Proficiency in Teaching in Hindi and English Language.

### Upper Age Limit

Upper Age Limit for all category of teachers is 50 Years as on 1<sup>st</sup> July of the year of engagement. For Ex NVS/Superannuated Govt. School teachers maximum age limit will be 62 Years as on 1<sup>st</sup> July of the year of engagement.

### Weightage for Educational & other Qualifications

#### A) PGTs

S. No.	Qualifications	Maximum Weightage	Criteria for award of weightage
1	Essential qualification (from recognized institution)	40 marks	40% of the Percentage obtained in the concerned subject

2	B.Ed. (from recognized institution)	10 Marks	10% of the Percentage obtained
3	Next Higher qualification in the relevant subject (Ph.D/M.Phil/M.Ed)	10 Marks	(Ph.D/M.Phil/M.Ed)
4	Experience in similar capacity in a Govt. Recognized School on production of certificates related to experience conduct and performance from previous employer(s)	15 Marks	02 marks for each completed session in a residential school or 01 mark for each completed session in a non-residential Govt. recognized school, in similar capacity. (more than 06 months service in an academic session will be treated as full session for the purpose of granting marks for experience)
<b>Total</b>		<b>75 Marks</b>	

**(B) TGTs**

S. No.	Qualifications	Maximum Weightage	Criteria for award of Weightage
1	Essential qualification (from recognized institution)	40 Marks	(20 % of overall percentage in UG/ PG level whichever is higher) + (20% of percentage in relevant subjects in all three years together in Graduation)]
2	Next Higher qualification in the relevant subject	10 marks	10% of the Percentage obtained
3	B.Ed.	5 marks	5% of the percentage obtained
4	*CTET (Secondary Level)	5 Marks	5% of the percentage scored
5	Experience in similar capacity in a Govt. Recognized School on production of certificates related to experience conduct and performance from previous employer(s)	15 marks	02 marks for each completed session in a residential school or 01 mark for each completed session in a non-residential Govt. recognized school, in similar capacity. (more than 06 months service in an academic session will be treated as full session for the purpose of granting marks for experience)
<b>Total</b>		<b>75 Marks</b>	

\* Ex-NVS/Superannuated Govt. School Teacher are exempted from having CTET qualification. For such candidates, maximum Weightage of B.Ed. qualification will be 10 Marks.



## Vocational Subject Teacher

S. No.	Qualifications	Maximum Weightage	Criteria for award of Weightage
1	Essential Qualification	70 Marks	70% of the Percentage obtained
2	Experience in similar capacity in a Govt. Recognized School on production of certificates related to experience conduct and performance from previous employer(s)	10 Marks	02 marks for each completed session in a residential school or 01 mark for each completed session in a non-residential Govt. recognized school, in similar capacity. (more than 06 months service in an academic session will be treated as full session for the purpose of granting marks for experience). Maximum of 10 marks only.
<b>Total</b>		<b>80 Marks</b>	

### (C) Art Teachers

S. No.	Qualifications	Maximum Weightage	Criteria for award of Weightage
1	Essential Qualification	40 Marks	40% of the Percentage obtained
2	Next Higher qualification in the relevant subject OR At least 03 months certificate course in discipline other than in Essential qualification from a recognized institute.	10 marks	10% of the Percentage obtained
3	Award at State/ National level/ Achievement of School team in State/National level competition organized by Govt. Institutions	15 marks	State Level – 10 marks, National Level – 15 marks).  <b>Note:- Weightage to highest level achievements to be awarded</b>
4	Experience in similar capacity in a Govt. Recognized School on production of certificates related to experience conduct and performance from previous employer(s)	15 marks	02 marks for each completed session in a residential school or 01 mark for each completed session in a non-residential Govt. recognized school, in similar capacity. (more than 06 months service in an academic session will be treated as full session for the purpose of granting marks for experience)
<b>Total</b>		<b>80 Marks</b>	

### (D) Music Teachers

S. No.	Qualifications	Maximum Weightage	Criteria for award of Weightage
1	Essential Qualification	40 Marks	40 % of the Percentage obtained in Bachelor Degree in music from a recognized University.
2	Next Higher qualification in the relevant subject	05 marks	5% of the Percentage obtained
3	Additional qualification in subject other than the subject of essential qualification ( for example if essential qualification is in Vocal/Dance then additional qualification being considered here would be Instrumental)	05 Marks	On production of certificate from a recognized institute
3	Award at State/ National level/ Achievement of School team in State/National level competition organized by Govt. Institutions	15 marks	(State Level – 10 marks, National Level – 15 marks)  <b>Note:- Weightage to highest level achievements to be awarded</b>
4	Experience in similar capacity in a Govt. Recognized School on production of certificates related to experience conduct and performance from previous employer(s)	15 marks	02 marks for each completed session in a residential school or 01 mark for each completed session in a non-residential school run by Govt./ Autonomous Body of Government/recognized school, in similar capacity. (more than 06 months service in an academic session will be treated as full session for the purpose of granting marks for experience)
<b>Total</b>		<b>80 Marks</b>	

**(E) Physical Education Teacher (Male & Female)**

S. No.	Qualifications	Maximum Weightage	Criteria for award of Weightage
1	Essential Qualification	40 Marks	For B.P.Ed. degree from any recognized University
2	Next Higher qualification in the relevant subject	05 marks	5% of the Percentage obtained
3	M.Sc. Sports Coaching courses from LNCPE/LNIPE/NSU/ any other Govt. Institutions	05 Marks	Based on certificates from LNCPE/LNIPE/NSU/any other Govt. Institutes.
3	Award at State/ National/International Level / Achievement of school team in CBSE, SGFI, National, State Sports Federation	15 marks	(State Level Award/ NCC "B" Cert. / Achievement of School team in CBSE/ State Sports Federation – 5 marks, National Level Award/ NCC "C" Cert./ Achievement of School team in SGFI/ National level competition – 10 marks, International level participation – 15 marks. <b>Note:- Weightage to highest level achievements to be awarded</b>
4	Experience in similar capacity in a Govt. Recognized School on production of certificates related to experience conduct and performance from previous employer(s)	15 marks	02 marks for each completed session in a residential school or 01 mark for each completed session in a non-residential Govt. recognized school, in similar capacity. (more than 06 months service in an academic session will be treated as full session for the purpose of granting marks for experience
<b>Total</b>		<b>80 Marks</b>	

**(F) Librarian**

S. No.	Qualifications	Maximum Weightage	Criteria for award of Weightage
1	Essential Qualification	40 Marks	40% of the Percentage obtained
2	Next Higher qualification in the relevant subject	10 marks	10% of the Percentage obtained
3	Publication/Presentation of papers in seminars/ journal by Recognized University/ Institutions (based on production of certificates)	5 Marks	Publication/presentation of at least two papers
4	Certificate/Diploma Course in Computer Application from Govt. recognized institute	5 Marks	Based on certificate from a Govt. recognized institutes
5	Experience in similar capacity in a Govt. Recognized School on production of certificates related to experience conduct and performance from previous employer(s)	15 marks	02 marks for each completed session in a residential school or 01 mark for each completed session in a non-residential Govt. recognized school, in similar capacity. (more than 06 months service in an academic session will be treated as full session for the purpose of granting marks for experience)
<b>Total</b>		<b>75 Marks</b>	

**Note:**

- 1. Personal Interaction for PGTs/TGTs/Librarian- 25 Marks**
- 2. Personal Interaction for Music Teacher/Art Teacher/PETs/FCSA/Vocational Subject Teacher- 20 Marks**

**Remuneration for Engagement of Teachers on Contract basis-**

S. No.	Name of the Post	Revised Remuneration w.e.f 01-04-2021 (per month)
1.	PGT	Normal Stations : Rs. 35,750/-
		Hard Stations : Rs. 42,250/-
2.	TGT, FCSA & Teachers handling Vocational Subject	Normal Stations: Rs. 34,125/-
		Hard Stations : Rs. 40,625/-

**Guidelines for engagement of Faculty cum System Administrator on contract basis for 2021-22**

**OBJECTIVES:**

- In JNVs, FCSAs are engaged on contract basis for implementation of Computer Education Program including management & maintenance of all computer hardware, teaching the students from Class VI to X and providing hands on support for all the other staff of JNV.

**Qualification for FCSA-**

<b>Qualifications</b>	
<b>Essential</b>	<b>Desirable</b>
<p><b>(Minimum 50% marks)</b></p> <p><input type="checkbox"/> Graduation with PGDCA (from a recognized university/ institution recognized by AICTE)</p> <p style="text-align: center;"><b>OR</b></p> <p>“A” level certificate from DOEACC/ NIELT</p> <p style="text-align: center;"><b>(OR)</b></p> <p><input type="checkbox"/> BCA/ B.Sc /B tech / BE in Computer Science / Information technology or Information science from a recognized university.</p> <p style="text-align: center;"><b>(OR)</b></p> <p><input type="checkbox"/> MCA/Master in Computer Science/ Other Post Graduate Degree in Computer Science/ IT from a recognized university.</p>	<p>a) Teaching experience in similar capacity in a recognized school.</p> <p>b) Experience of working in a residential school.</p> <p>c) Knowledge of Computer hardware and networking.</p> <p>d) Knowledge of regional languages</p> <p>e) Achievements in field of ICT of Self/Mentoring of students at State/ National level competition.</p>

**Weightage for Educational & other Qualifications**

<b>Sr . No</b>	<b>Qualifications</b>	<b>Maximum Weightage</b>	<b>Criteria for award of Weightage</b>
1	Essential qualification (from recognized institution)	50 Marks	(25 % of overall percentage in Graduation level) + (25 % of percentage of cumulative marks in relevant subject in Essential qualification) <b>OR</b> 50% of overall percentage in “A” level certificate (DOEACC/ NIELT) /Graduation level in case of Graduation degree in computer science/IT.
2	Next Higher qualification in the relevant subject	10 marks	10% of the Percentage obtained (only if in addition to essential qualification)
3	Achievements in field of ICT of Self/ Mentoring of students at State/ National level competition organized by Govt. Institutions	4 marks	State Level – 2 marks, National Level – 4 marks.
			<b>Note:- Weightage to highest level achievement to be awarded</b>

5	Experience in similar capacity in a Govt. Recognized School on production of certificates related to experience, conduct and performance from previous employer(s)	16 marks	02 marks for each completed session in a residential school or 01 mark for each completed session in a non-residential Govt. recognized school, in similar capacity. (more than 06 months service in an academic session will be treated as full session for the purpose of granting marks for experience)
<b>Total</b>		<b>80 Marks</b>	

**Upper Age Limit-** Upper Age Limit to be fixed at 50 Years as on 1st July of the year of engagement.

### **FCSA duties and Responsibilities**

#### **Academic**

- Teaching the students from class 6<sup>th</sup> to 10<sup>th</sup> by taking 26 periods in a week during academic hours, and 12 periods in the afternoon.
- Teaching of IT related skill subjects from 6<sup>th</sup> to 10<sup>th</sup> class.
- Organizing various ICT related competitions at Vidyalaya level and guiding the students in participating various online Exams and computer related competitions.
- Training the students in ICT tools and mentoring their projects.
- Provide help to the students in the uploading of online applications and career guidance.

#### **Non Academic**

- Up keeping of all computers and ICT infrastructure of JNV in working condition with internet connectivity and software.
- Extending Technical support to all other staff (including teaching and non-teaching)
- To Promote Cyber Security in Vidyalaya.
- Assisting the office in important work like JNVST, CBSE and others as and when assigned by principal.
- Updating of Vidyalaya website and SIS PIS regularly
- FCSA may be assigned to facilitate availability of computer lab for senior students class/house wise on Sundays and weekly off may be fixed on any other day in week.
- Beside these FCSA may be entrusted other duties like MOD, Tutorship and Prep duties, however Prep duty time should be utilized to facilitate and train students in use of ICT and computers.

### **Terms of FCSA Contract engagement-**

- The engagement of FCSA shall be made by the Vidyalaya for a period of Ten months with effect from the date of engagement or till the end of April, whichever is less excluding long vacations, on contract basis with salary not exceeding the amount as applicable to the contract TGTs. It should be made clear to the candidate by the Principal concerned that the engagement is purely on contract basis and candidate will not have any right for regular appointment.
- At the termination of the contract, FCSA shall not be entitled for any terminal benefits from the JNV or the Navodaya Vidyalaya Samiti.
- Notwithstanding anything in the contract the Principal may terminate the service of the contract Faculty-cum-System Administrator before the expiry of said period, in case:-  
(i) Her/His work is found unsatisfactory.  
(ii) If his/her conduct is found to be unbecoming of a Govt. Servant and unsuitable for a co- educational residential institution.
- The contract FCSA is entitled for rent free accommodation within the Vidyalaya campus as per availability and is entitled for free meals along with the students.

**Note:**

**Schedule for Virtual Interview will be uploaded on the NVS RO website shortly.**